

23 May 1968

MEMORANDUM FOR: [REDACTED]

STATINTL

SUBJECT : Recommendation No. 17, IG Report

a. At the instigation of the Chairman of the Agency's Language Development Committee there has been prepared and issued complete guidelines on the planning of language training and the necessary procedures and methods to implement the processing of applicants from the Directorates into the Language School. The matter of the preparation of language training requirements goes back to the format prepared within OTR and given to the Directorates prior to their compilation of requirements in August of 1966. The guidelines issued concern themselves with the timely submission of requirements by the Directorates. The lead time is such that the Language School prepared for the inflow in an orderly fashion. The working groups' recommendations included a requirement for "an annual forecasts of language training requirements to the Director of Training in a format developed with him for this purpose. In actuality an annual forecast of language training requirements is an ambitious thought which may be possible some years from now, but for the time being the guidelines issued serve our purpose and will develop the kind of routine procedures which may later make possible realistic annual reports of training requirements.

b. It is the consensus of the Language Development Committee that wherever possible the sources should be utilized and that after that the sources available within the government training establishment, the FSI and the DLI should be utilized. Only after these sources are exhausted should we turn to commercial training. The Language Development Committee has under study those languages which should be taught within OTR and has presently agreed on some 25, but it is not yet certain that this will be the ultimate list.

STATINTL

[REDACTED]
Deputy Director of Training